

## ISA Subscription Amendment Form

#### Application guide

Please use this form if you have a regular ISA subscription instruction in place and wish to:

- amend the amount, frequency and/or collection date of your subscriptions (complete Section 2), or
- suspend, reinstate or cancel your subscriptions (complete Section 3).

If you would like to make new single or regular ISA subscriptions, please complete the 'Supplementary ISA Subscription Form'. If you wish to transfer an existing ISA into your James Hay ISA, please complete the 'ISA Transfer Request Form'. These documents are available on our website at www.jameshay.co.uk.

# Please note: If you are reinstating ISA subscriptions, the reinstatement date must be within the same tax year as the date in which you suspended subscriptions. If you wish to reinstate an ISA subscription in a new tax year, please complete a new 'Supplementary ISA Subscription Form'.

Please complete this form in BLOCK CAPITALS and return it to James Hay, Suite 202 Warner House, 123 Castle Street, Salisbury, SP1 3TB. If you require assistance, please call your Customer Support Team or our general enquiry number 03455 212 414.

1 Personal details		Applicant to complete
Forename(s)		
Surname		
Product number		
Address		
Postcode	Telephone	
Email		
National Insurance numb	er	
2 Amend subscripti	ans	Applicant to complete

**Please note:** For the 2024/25 tax year, the ISA allowance is £20,000. You can split the amount you pay into an ISA between a Cash ISA, a Stocks and Shares ISA, an Innovative Finance ISA and a Lifetime ISA as you choose, up to the £20,000 limit. Both the Wrap ISA and the Modular ISA are classed as Stocks and Shares ISAs under the legislation.

(I) Amena ISA subscription	amount				
Current amount	£	by Dir	ect Debit		
New amount	£	by Dir	by Direct Debit		
Effective date of amendme	nt D D M M Y Y Y	( Y			
(ii) Amend ISA subscriptio	n frequency				
Current frequency	Monthly	Quarterly	Half-yearly	Annually	
New frequency	Monthly	Quarterly	Half-yearly	Annually	
Effective date of amendme	nt DDMMYY	( Y			

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3 Suspend, reinstate or cancel subscriptions		Applicant to complete					
(iii) Amend payment collection date							
Current collection date	Y Y Y New collection date	DDMMYYYY					
Effective date of amendment D D M M Y	YYY						
I wish to <b>suspend</b> my existing ISA subscriptions:							
with immediate effect or with effect from	D D M M Y Y Y Y						
I wish to <b>reinstate</b> my existing ISA subscriptions <sup>1</sup> :							
with immediate effect or with effect from	D D M M Y Y Y Y						
I wish to <b>cancel</b> my existing ISA subscriptions:							
with immediate effect or with effect from	DDMMYYYYY						
<sup>1</sup> Please note that the reinstatement date must fal	Il within the same tax year as the suspension eff	ective date. If you wish to					

reinstate an ISA subscription in a new tax year, please complete a new 'Supplementary ISA Subscription Form' which is available

### 4 Declaration

Applicant to complete

I declare that:

- I have read and accept the Modular ISA/Wrap Terms and Conditions
- all subscriptions made, and to be made, belong to me

on our website at www.jameshay.co.uk.

- I am 18 years of age or over
- I have not subscribed, and will not subscribe, more than the overall subscription limit in total to a Cash ISA, a Stocks and Shares ISA, an Innovative Finance ISA and a Lifetime ISA in the same tax year, and
- I am resident in the United Kingdom for tax purposes or, if not, I either perform duties which, by virtue of Section 28 of Income Tax (Earnings & Pension) Act 2003 (Crown employees serving overseas) are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform James Hay Wrap Managers Limited if I cease to be resident or to perform such duties or be married to, or in a civil partnership with, a person who performs such duties.

I authorise James Hay Wrap Managers Limited as the ISA Manager to:

- hold my cash subscriptions, ISA investments, interest, dividends and any other rights or proceeds in respect of those investments and any other cash
- make on my behalf any claims to relief from tax in respect of ISA investments.

I declare that to the best of my knowledge and belief, the particulars given on the application form are correct and complete and I undertake to inform James Hay Wrap Managers Limited, without delay, if there are any changes in the information contained in this form.

I accept it is a serious offence to make false statements and that the penalties are severe and could lead to prosecution.

#### Applicant signature

 Date

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## We are able to provide literature in alternative formats. For a Braille, large print, audio and E-text version of this document call us on 03455 212 414 (or via the Typetalk service on 18001 03455 212 414).

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NGSL, IPS, JHAC, JHPT, JHWM, JHWNC, PAL, Sarum IL, IPSP, UPT have their registered office at Suite B & C, First Floor, Milford House, 43-55 Milford Street, Salisbury, SPI 2BP. JHS has its registered office at Aztec Group House, IFC6, The Esplanade, St Helier, Jersey, JE4 0QH. JHAC, JHWM, IPS, IPSP, are authorised and regulated by the Financial Conduct Authority. NGSL, IPS, IPSP, PAL, UPT, JHWM, JHPT, JHAC, Sarum IL and JHS are members of a VAT group with VAT registration number 514 0358 80. All companies are wholly owned subsidiaries of Nucleus Financial Platforms Limited (registered in England, number 06033126) whose registered office is at Suite B & C, First Floor, Milford House, 43-55 Milford House, 43-55