



JHAY1028B

ISA Subscription Amendment Form

Application guide

Please use this form if you have a regular ISA subscription instruction in place and wish to:

- amend the amount, frequency and/or collection date of your subscriptions (complete Section 2), or
- suspend, reinstate or cancel your subscriptions (complete Section 3).

If you would like to make new single or regular ISA subscriptions, please complete the 'Supplementary ISA Subscription Form'. If you wish to transfer an existing ISA into your James Hay ISA, please complete the 'ISA Transfer Request Form'. These documents are available on our website at www.jameshay.co.uk.

Please note: If you are reinstating ISA subscriptions, the reinstatement date must be within the same tax year as the date in which you suspended subscriptions. If you wish to reinstate an ISA subscription in a new tax year, please complete a new 'Supplementary ISA Subscription Form'.

Please complete this form in BLOCK CAPITALS and return it to James Hay Partnership, Dunn's House, St. Paul's Road, Salisbury, SP2 7BF. If you require assistance, please call your Customer Support Team or our general enquiry number 03455 212 414.

1 Personal details

Applicant to complete

| | | | |
|---------------------------|----------------------|----------------------|----------------------|
| Forename(s) | <input type="text"/> | | |
| Surname | <input type="text"/> | | |
| Product number | <input type="text"/> | | |
| Address | <input type="text"/> | | |
| | <input type="text"/> | | |
| | <input type="text"/> | | |
| Postcode | <input type="text"/> | Telephone | <input type="text"/> |
| Email | <input type="text"/> | | |
| National Insurance number | <input type="text"/> | <input type="text"/> | <input type="text"/> |

2 Amend subscriptions

Applicant to complete

Please note: For the 2024/25 tax year, the ISA allowance is £20,000. You can split the amount you pay into an ISA between a Cash ISA, a Stocks and Shares ISA, an Innovative Finance ISA and a Lifetime ISA as you choose, up to the £20,000 limit. Both the Wrap ISA and the Modular ISA are classed as Stocks and Shares ISAs under the legislation.

(i) Amend ISA subscription amount

Current amount £ by Direct Debit

New amount £ by Direct Debit

Effective date of amendment

(ii) Amend ISA subscription frequency

Current frequency Monthly Quarterly Half-yearly Annually

New frequency Monthly Quarterly Half-yearly Annually

Effective date of amendment

(iii) Amend payment collection date

Current collection date New collection date Effective date of amendment I wish to **suspend** my existing ISA subscriptions:with immediate effect or with effect from I wish to **reinstate** my existing ISA subscriptions¹:with immediate effect or with effect from I wish to **cancel** my existing ISA subscriptions:with immediate effect or with effect from

¹ Please note that the reinstatement date must fall within the same tax year as the suspension effective date. If you wish to reinstate an ISA subscription in a new tax year, please complete a new 'Supplementary ISA Subscription Form' which is available on our website at www.jameshay.co.uk.

4 Declaration

I declare that:

- I have read and accept the Modular ISA/Wrap Terms and Conditions
- all subscriptions made, and to be made, belong to me
- I am 18 years of age or over
- I have not subscribed, and will not subscribe, more than the overall subscription limit in total to a Cash ISA, a Stocks and Shares ISA, an Innovative Finance ISA and a Lifetime ISA in the same tax year, and
- I am resident in the United Kingdom for tax purposes or, if not, I either perform duties which, by virtue of Section 28 of Income Tax (Earnings & Pension) Act 2003 (Crown employees serving overseas) are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform James Hay Wrap Managers Limited if I cease to be resident or to perform such duties or be married to, or in a civil partnership with, a person who performs such duties.

I authorise James Hay Wrap Managers Limited as the ISA Manager to:

- hold my cash subscriptions, ISA investments, interest, dividends and any other rights or proceeds in respect of those investments and any other cash
- make on my behalf any claims to relief from tax in respect of ISA investments.

I declare that to the best of my knowledge and belief, the particulars given on the application form are correct and complete and I undertake to inform James Hay Wrap Managers Limited, without delay, if there are any changes in the information contained in this form.

I accept it is a serious offence to make false statements and that the penalties are severe and could lead to prosecution.

Applicant signature

Date

We are able to provide literature in alternative formats. For a Braille, large print, audio and E-text version of this document call us on 03455 212 414 (or via the Typetalk service on 18001 03455 212 414).

James Hay Partnership is the trading name of Nucleus Group Services Limited (NGSL) (registered in England number 02538532); James Hay Services Limited (JHS) (registered in Jersey number 77318); IPS Pensions Limited (IPS) (registered in England number 2601833); James Hay Administration Company Limited (JHAC) (registered in England number 4068398); James Hay Pension Trustees Limited (JHPT) (registered in England number 1435887); James Hay Wrap Managers Limited (JHWM) (registered in England number 4773695); James Hay Wrap Nominee Company Limited (JHWNC) (registered in England number 7259308); PAL Trustees Limited (PAL) (registered in England number 1666419); Sarum Trustees Limited (SarumTL) (registered in England number 1003681); The IPS Partnership Plc (IPS Plc) (registered in England number 1458445); Union Pension Trustees Limited (UPT) (registered in England number 2634371). JHS has its registered office at Aztec Group House, 11-15 Seaton Place, St Helier, Jersey, JE4 0QH. NGSL, IPS, JHAC, JHPT, JHWM, JHWNC, PAL, SarumTL, IPS Plc, and UPT have their registered office at Dunn's House, St Paul's Road, Salisbury, SP2 7BF. JHAC, JHWM, IPS and IPS Plc are authorised and regulated by the Financial Conduct Authority. (2/23)