

**Strictly Private & Confidential**

Mr Example  
Address line 1  
Address line 2  
Address line 3  
Address line 4  
Postcode

April 2025

Our Ref: Valuation/99999999

Dear Mr Example

**Wrap Investment Portfolio**

**Member Name:** Mr Example

**Member Number:** 99999

Date of Valuation: **12th April 2025**

Please find enclosed the statement in respect of your **Investment Portfolio**. This is intended to allow you to review your Investment Portfolio and ensure that your retirement saving provision is adequate.

Please refer to the enclosed Valuation Guidance Notes for details of how your statement has been prepared.

At the back of the statement there is a detachable 'Updating Your Personal Details' form containing the personal data that we hold about you. If your details have changed, please complete and return the amended form to us.

If you have any questions regarding the information contained within the enclosed documents please contact your Financial Adviser or your Customer Support Team on 03455 212 414.

Yours sincerely

**A. Person**

**Department Manager**

**James Hay Partnership**, Suite 202, Warner House, 123 Castle Street, Salisbury, SP1 3TB

Encs.